	Department: Tobacco Prevention Program	Policy Number	GBR 2014-104
	Subject: 3 rd Hand Smoke Policy		Effective Date
			Revised
		Origination Date	12/01/2014
		Supersedes	
		Page 1 of 2	

I. Scope:

This policy applies to the Muscogee (Creek) Nation Department of Health (MCNDH).

II. Purpose:

The purpose of this policy is to limit and when possible, eliminate MCNDH's patients from exposure to tobacco smoke.

III. Background:

A. The Journal of Pediatrics indicates that *there is no safe level of exposure to tobacco smoke. Third-hand smoke is residual tobacco smoke contamination that remains after the cigarette is extinguished. Children are uniquely susceptible to third-hand smoke exposure.* Exposure to low levels of tobacco smoke affects the neurological development of children. Smokers themselves actually emit toxins (from clothing and hair).

IV. Responsibility:


- A. All MCNDH Administrators, Managers, Directors, and Supervisors are responsible to ensure compliance with this policy.
- B. All MCNDH staff are responsible for complying with this policy.

V. Policy:

- A. It is the policy of MCNDH that employees that work in direct patient care areas or come into direct contact with patients while on the job shall be free of odor from tobacco, tobacco smoke, and/or electronic cigarette vapor odor.
- B. It is the policy of MCNDH that non-MCNDH staff and/or visitors of the MCNDH, which may at some part of the day be in a direct patient care area, shall be free from tobacco, tobacco smoke, and/or electronic cigarette vapor odor.

VI. Procedure:

- A. MCNDH employees who arrive to work in clothing that has a strong odor of tobacco, smoke, or electronic cigarette vapor will be asked to leave the work site and change his/her clothing.
- B. MCNDH employees needing to leave to change clothes will be required to use Annual leave.
- C. MCNDH staff will change their clothes prior to smoking and/or upon returning to the worksite.
- D. MCNDH will wash hands upon returning to work and before entering area of direct patient care.
- E. Any violation by an employee will be reported to their immediate supervisor.
- F. Non-compliance of this policy by employees will be addressed in the same manner as other policy violations and is subject to disciplinary action.

	Department: Tobacco Prevention Program	Policy Number	GBR 2014-104
	Subject: 3 rd Hand Smoke Policy		Effective Date
		Revised	
		Origination Date	12/01/2014
		Supersedes	
		Page 2 of 2	

G. Tobacco cessation programs and resources will be available through the MCNDH clinics and hospitals.