

Bay Mills Indian Community
Brimley, Michigan 49715
**Grand Traverse Band
of Ottawa & Chippewa Indians**
Suttons Bay, Michigan 49682
Hannahville Indian Community
Wilson, Michigan 49896
Saginaw Chippewa Indian Tribe
Mt. Pleasant, Michigan 48858
**Little Traverse Bay
Bands of Odawa Indians**
Harbor Springs, Michigan 49740
**Nottawaseppi Band of
Huron Potawatomi**
Fulton, Michigan 49502



An Equal Opportunity Employer

Keweenaw Bay Indian Community
Baraga, Michigan 49908
**Lac Vieux Desert Band
of Lake Superior Chippewa
Tribal Government**
Watersmeet, Michigan 49969
**Sault Ste. Marie
Tribe of Chippewa Indians**
Sault Ste. Marie, Michigan 49783
**Pokagon Band of
Potawatomi Indians**
Dowagiac, Michigan 49047
**Match-E-Be-Nash-She
(Gun Lake Tribe)**
Dorr, Michigan 49323

2956 Ashmun Street, Suite A, Sault Ste. Marie, Michigan 49783
Phone: (906) 632-6896 Main Fax: 906-632-1810

NOTIFICATION OF JOB OPENING

Open/Closed Competitive

Job Title: Public Health Specialist (full-time permanent)
Department: Health Education
Location: ITC Central Office, Sault Ste. Marie, MI 49783

The Inter-Tribal Council of Michigan, Inc. (ITC) is a state chartered 501 C3 non-profit organization consisting of eleven federally recognized Indian Tribes in Michigan. We offer a variety of services such as Child & Family, Educational, Employment and Health Services. Full-time permanent positions receive group term life insurance, short and long-term disability insurance, health insurance (BCBS) and a 401(K) Retirement plan. ITC also provides paid leave each year for 14 holidays, 3 personal days, minimum of 13 days vacation and 13 days sick for eligible employees/programs. Please visit our website at www.itcmi.org Equal Opportunity Employer.

Job Summary:

Design high quality culturally appropriate evidence based interventions. Participate in preparing project-related technical reports, study briefs, manuscripts, presentations, trainings, and other written materials as needed. Provide direct health education services to tribal communities. Research, develop, and provide culturally appropriate public health resources to the targeted population. Research and assist with evaluation activities. Analyze program data and prepare reports and communications. Coordinate and implement social media campaigns.

Job Specifications:

Bachelor's degree in Health Field required: Nursing, Exercise Science, Health Education or Health Promotion. Masters preferred. Excellent organizational skills, along with verbal and written communication skills required. Strong computer skills: proficient with Microsoft Office suite and statistical software programs. Must have dependable transportation. Preference given to qualified Native Americans.

Send resume, transcripts, and verification of Native American status (if claiming preference) to:

Inter-Tribal Council
ATTN: Wendy Belleau
2956 Ashmun Street Suite A
Sault Ste. Marie, MI 49783

Phone: 906-632-6896 x 106
Fax: 906-253-1893
Email: wendybp@itcmi.org

Date Posted: 12-14-15

Closing Date: 12-31-15
